



POSITION DESCRIPTION

THERAPEUTIC PROGRAM MANAGER

SALTBUSH AT A GLANCE

Saltbush Social Enterprises (**Saltbush**) is a not-for-profit NT organisation that was developed in response to the critical need for grassroots opportunities that create prosperity parity for marginalised Territorians.

To learn more, visit www.saltbushnt.org.au

Job Title	Therapeutic Program Manager
Saltbush Division	Therapeutic Programs
Location	Darwin
Employment Type	Permanent, Full time
Reports to	Chief Executive Officer
Hours of Work	Normal business hours and such further additional hours as reasonably necessary including some out of hours flexibility.
Travel	Some regional and remote travel may be required as part of this role.
Compliance Requirements	National Police Clearance, NT Working with Children (OCHRE) Card, NT Drivers licence, Current First Aid

PRIMARY PURPOSE OF POSITION

The Therapeutic Program Manager is responsible for providing leadership to our growing therapeutic team as well as delivering assessment, training, development and therapy to meet the needs of Saltbush's various wellbeing programs in Darwin, Alice Springs and Tennant Creek.

The aim of our therapeutic and wellbeing programs is to improve targeting of psychological interventions to most appropriately support participants in our programs.

The Therapeutic Program Manager will ensure that therapeutic interventions provided to participants of our programs are underpinned by robust, evidence-based & outcome-driven approaches.

KEY DUTIES & RESPONSIBILITIES

To ensure success in your role as the Therapeutic Program Manager, you will:

- Deliver early intervention and prevention counselling as well as programs aimed at minimising the frequency and occurrence of poor mental health and at reducing the heightened lifetime impact of mental disorders and mental illnesses.
- Work with partners to develop collaborative systems and multi-agency pathways that further support and enhance the mental health and wellbeing of young people and adults.
- Lead the Therapeutic Program team to provide therapeutic interventions to participants engaged in our programs, ensuring all critical processes are followed and the established framework adhered to by all therapists regarding the referral/intake, treatment, discharge and throughcare of participants.
- Maintain a monitoring and evaluation system to ensure accurate and complete data is recorded for all participants and ensure treatment plans are updated progressively or reflected in case notes.
- Deliver evidence based psycho-social interventions appropriate to clients presenting problems including, but not limited to, brief interventions, cognitive behaviour therapy, community reinforcement therapy, motivational enhancement therapy and group work.
- Work within an ethical and legal framework and ensure services are provided in line with legislation, policy and procedural requirements.
- Develop and maintain relationships with a range of providers such as AOD, mental health, health and related services including networking with organisations and proactively seeking to partner in service delivery, for referrals and in the throughcare phase.
- Ensure staff understand and comply with all Saltbush policies, procedures and reporting process.





ESSENTIAL SELECTION CRITERIA

- Tertiary qualification in Psychology, Social Work, Occupational Therapy or Counselling along with current registration with the professional body relevant to your qualification/s.
- Demonstrated experience with trauma informed therapeutic counselling frameworks and practice.
- Demonstrated experience in clinical leading and risk management.
- High level experience working with clients which have co-existing and complex needs and an understanding of strength based approaches.
- Demonstrated experience in providing high quality support to clients and families including group work.
- Demonstrated excellent interpersonal, written and oral communication skills.
- Demonstrated ability to develop and maintain collaborative working relationships with service providers and relevant stakeholders with particular focus on mental health services.
- Comprehensive knowledge and experience of the issues affecting Aboriginal and Torres Strait Islander peoples.
- High level organisational skills and self-motivation with the ability to take initiative when working alone and ability to interact and work in a team.

THE SALTBUSH CAPABILITY FRAMEWORK

The Saltbush Social Enterprises' Capability Framework describes the core knowledge, skills and abilities expressed as behaviours, which set out clear expectations about performance with our organisation. Our Capability Framework builds on our values and creates a common sense of purpose for all levels of the workforce.

Below is the full list of capabilities and the level required for this position.

CAPABILITY GROUP	CAPABILITY NAME	LEVEL
 Personal Attributes	Achievement Focus	Expert
	Thoroughness	Expert
	Manages Self	Advanced
	Teamwork and Leadership	Advanced
 Relationships	Building Relationships	Expert
	Collaboration	Expert
	Communicating for Results	Advanced
	Leading the Organisation	Skilled
 Results	Analytical Thinking	Advanced
	Organisational Alignment	Advanced
	Initiative	Advanced
	Problem Solving	Advanced
 Resources	Business Knowledge	Skilled
	Business Process Knowledge	Intermediate
	Strategic Thinking	Advanced
	Finance	Skilled
	Procurement and Contracts	Skilled
	Human Resources	Advanced

